**LUBLIN UNIVERSITY OF TECHNOLOGY** Lublin, data 12.07.2022 r.

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POLAND

VAT No. (NIP)

**7120104651**

**Marc of case: KZA-3/528/WM-KTMPNL/2022**

**Invitation to submit an offer**

Lublin University of Technology invites you to submit an offer for the delivery entitled:

**Delivery of an aircraft electric drive kit**

*The procedure is excluded from the application of the Public Procurement Law of September 11, 2019 (uniform text in Journal of Laws of 2021, item 1129, as amended)based on Article. 11 sec. 5 pts 1.*

**Order description:**

The subject of the order is the delivery of an aircraft electric drive kit in accordance with Annex No 1.

*The contracting authority allows equivalent solutions with parameters not worse than those indicated above.*

*Offers that do not contain the full scope of the contract will not be considered and are rejected.*

*Offers not consistent with the description of the item or the terms provided in the invitation to perform the operations subject to rejection.*

*The awarding entity envisages awarding the contract to the contractor who submits the most advantageous offer in accordance with the criteria provided and meets the awarding entity’s requirements.*

*The contracting authority reserves the right to terminate the procedure without selecting offers or cancel the procedure at any stage without giving any reason.*

**Ordering Party requirements:**

- delivery conditions (transport cost) - **the price of the offer includes the cost of delivery**

- **order completion date: up to 3 months from the date of receipt of the order**

- payment (transfer)

*By submitting an offer in this procedure, the Contractor:*

*1) declares that he has read the content to submit the offer and is deemed to be bound by the rules of conduct set out therein;*

*2) declares that it has appropriate experience and (research) facilities allowing for the performance of the delivery in accordance with the scope specified in the invitation to submit an offer.*

*3) It is not subject to exclusion from the procedure for granting this contract pursuant to Art. 7 sec. 1 of the Act of April 13, 2022 on special solutions in the field of counteracting supporting aggression against Ukraine and serving the protection of national security (Journal of Laws, item 835).*

**The Ordering Party requires the Contractor to submit a signed declaration together with the offer on not being subject to exclusion, which is included in Annex No 3**

*"I declare that I am not subject to exclusion from the contract award procedure pursuant to Art. 7 sec. 1 of the Act of April 13, 2022 on special solutions in the field of counteracting supporting aggression against Ukraine and serving the protection of national security (Journal of Laws, item 835)"*

**Offer evaluation criteria:**

**1. Price - 85%**

**2. Shaft position sensor (Hall sensor) - 15%**

The evaluation of the offers will be carried out on the basis of the above criteria.

Offers will be scored on points. The maximum number of points that an offer can achieve is 100 points.

During the evaluation of the offers, points for the above criteria will be awarded to those who are considered consecutively and assessed offers according to the following rules:

**Price - 85% -** the most advantageous offer according to the "price criterion" can be received at the maximum 85 points The total cost of the contract will be assessed - taking into account all necessary works and activities as well as delivery.

**Cn**

**C = ------ x 85**

 **Co**

where:

C - score for the assessed price criterion

Cn - the lowest offer price (with tax) of all the bids subject to evaluation

Co - the price of the assessed offer (with tax)

**Shaft position sensor - 15% -** the most advantageous offer according to the "criterion of shaft position sensor" may receive a maximum of 15 points.
The evaluation will include the offer of a shaft position sensor.

**15 points -** I offer a shaft position sensor (Hall sensor) in the electric motor

**0 points -** I do not offer a shaft position sensor (Hall sensor) in the electric motor

The offer with the highest number of points will be considered the best offer.

O = C + Cz

where:

O = Total points for the offer being evaluated

C = Number of points obtained in the "price criterion"

Cz = Number of points obtained in the "shaft position sensor criterion"

**The order will be sent to the selected Contractor by e-mail.**

Offers with the price should be submitted **by 18.07.2022, by 12:00 (offers submitted after the deadline will not be considered)** **via the electronic form on the Purchasing Platform**

**Contact person:**

Katarzyna Kryńska, e-mail : k.krynska@pollub.pl

Karol Ścisłowski, e-mail: k.scislowski@pollub.pl

*Attachments to this invitation to submit an offer are:*

1. *Annex No 1: Order description*
2. *Annex No 2: The information clause of art. 13 RODO bound*

*with the procedure for the award of a public contract*

1. *Annex No 3: Declaration of non-exclusion*